

*Fort Dodge Administration Office*

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## NOTICE OF OPEN MEETING

A meeting of the **Board of Directors** of the Second Judicial District Department of Correctional Services has been scheduled as follows:

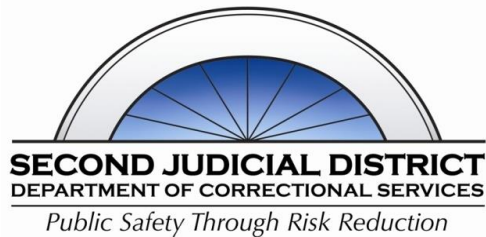
Date: Friday, June 21, 2019  
Time: 9:30 AM  
Location: Hamilton County Courthouse  
2300 Superior Street  
Webster City IA

We will meet in the basement of the courthouse. The steps to basement or elevators are located inside the front doors.

**Distribution:**

**Email:** Board of Directors and Board Alternates, Iowa Department of Corrections: Director Beth Skinner, CBC Deputy Director Sally Kreamer, Fiscal Manager Steve Dick, Legislative Services Cathy Engel and 2<sup>nd</sup> Judicial District Department of Correctional Services Staff

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**BOARD OF DIRECTORS  
A G E N D A**

Friday, June 21, 2019

- I. Call to Order – Introductions**
- II. Formal Approval of Today’s Proposed Agenda**
- III. Requiring Action by the Board** *(B-D emailed with agenda)*
  - A. Approval of minutes from Board of Directors Meeting 3/22/2019 *(emailed previously)*
  - B. Offender Services Probation Parole Policy 05 Minimum Risk Program
  - C. Offender Services Probation Parole Policy 19 Intensive Supervision Program
  - D. Offender Services General Casework 19 Client Harassment Discrimination Complaint
- IV. Directors Report – Amanda Milligan**
- V. Budget Update – Joel Danielson**
- VI. Board Business**
  - A. Acknowledgment of Executive Committee Report from June 7, 2019 – Tim Neil
  - B. FY20 Budget – Joel Danielson *(copies provided at meeting)*
  - C. Corporate Banking Resolution – Joel Danielson *(copies provided at meeting)*

*Presented by Amanda Milligan: (D-F emailed with agenda)*

  - D. FY20 Table of Organization
  - E. FY20 Purchase of Service Agreement with DOC
  - F. FY20 Contract with the Iowa Attorney General’s Office

*Presented by Jon Groteluschen: (G-P emailed with agenda)*

  - G. PREA MOU with ACCESS
  - H. PREA MOU with Crisis Intervention Services
  - I. OWI Service Contract – Prairie Ridge Addiction Treatment Services
  - J. OWI Service Contract – Substance Abuse Treatment Unit of Central Iowa (SATUCI)
  - K. OWI Service Contract – Community and Family Resources
  - L. Cerro Gordo County Drug Court contract with Prairie Ridge Addiction Treatment Services
  - M. Webster County Drug Court contract with Community and Family Resources
  - N. MOU with Community and Family Resources for office space in Fort Dodge
  - O. Cerro Gordo County Drug Court contract with the State Public Defenders Office
  - P. Webster County Drug Court contract with the State Public Defenders Office
- VII. Pending Litigation - AFSCME Council 61 vs. Director First Judicial et. al.**
- VIII. Other Business/Public Comment/Q&A for Board Members**
- IX. Schedule Next Meeting Date** *Suggestion: Friday, September 20, 2019.*
- X. Adjournment**

Your attendance is welcome.

Pattee Yetmar, Secretary to the Board